



Board of Commissioners

\*\*\*ADJOURNED SESSION\*\*\*

Monday, February 23, 2026

4:00 PM

Carlton County Transportation Building  
1630 County Road 61, Carlton

Watch the meeting live at:

<https://www.carltoncountymn.gov/meetings>

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Approve Consent Agenda and Items - The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.
4. Approve Regular Agenda
5. Visitors:
  - a.
  - b.
  - c.

**A. Consent Agenda**

1. Approve Minutes of the February 10, 2026, Regular Session
2. Approve KR Bar and Grill Cigarette/Tobacco License Renewal
3. Letter of Spongy Moth Treatment Recognition
4. Accept Carlson Easement
5. Resolution in Support of Grant Application by Laveau Butcher Company

**REGULAR AGENDA**

**B. Public Health & Human Services**

**C. Zoning and Environmental Services**

**D. Land and Building**

**E. Transportation**

1. Final Contractor Payment 009-600-007 (LOW)
2. Placeholder for awarding contract 009-601-058 (LOW) 2026 Paving Projects

**F. Public Safety**

**G. Tax Matters**

**H. Administrative - Other**

**I. Unorganized Township Matters**

**J. Commissioners Comments and Meetings Attended**

**K. Correspondence**

Carlton County Board of Commissioners  
Item for Consideration (IFC)/ Agenda Item Cover Sheet

A- 2  
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: 2/23/2026  
Via: Kevin DeVriendt, County Auditor/Treasurer  
From/Presenter: Kevin DeVriendt

Title of Item for Consideration: Approve Additional 2026 Cigarette/Tobacco License Renewal

Type of Action Requested (check ONE)

- Info only, no action requested at this time
- Award contract or bid
- Approve by board action (motion and second only-i.e. refill position)
- Approve by board resolution (formal language WHEREAS & NOW, THEREFORE, BE IT RESOLVED)
- Other: \_\_\_\_\_

Fiscal Impact (check all that apply)

- Yes  No  NA Item included under current budget
- Yes  No  NA Budget adjustment required (see budget policy)
- Yes  No  NA Reviewed by Finance Committee

Staffing Impact (check all that apply)

- Yes  No  NA Duties of a County employee(s) may be materially affected
- Yes  No  NA Applicable job description(s) may require revision
- Yes  No  NA Item may change the department's authorized staffing level
- Yes  No  NA Reviewed by Human Resources

Other

- Yes  No  NA Reviewed by other Committee, Board or Commission
- If yes, committee name & recommendation

Summary

New License - Cocktails Drafts & Eats, Inc. (KR Bar and Grill) - City of Kettle River

Supporting Attachments

- \_\_\_\_\_
- \_\_\_\_\_

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

TO: \_\_\_\_\_

Action on Motion: \_\_\_\_\_ AYE \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN

Motion: Carried  Defeated

Carlton County Board of Commissioners  
Item for Consideration (IFC)/ Agenda Item Cover Sheet

A-3  
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: 2/23/2026  
Via: Kevin DeVriendt, County Auditor/Treasurer  
From/Presenter: Land

Title of Item for Consideration: Letter of Spongy Moth Treatment Recognition

**Type of Action Requested** (check ONE)

- Info only, no action requested at this time  
 Award contract or bid  
 Approve by board action (motion and second only-i.e. refill position)  
 Approve by board resolution (formal language "WHEREAS & NOW, THEREFORE , BE IT RESOLVED")

**Fiscal Impact** (check all that apply)

- Yes  No  NA Item included under current budget  
 Yes  No  NA Budget adjustment required  
 Yes  No  NA Reviewed by Finance Committee

**Staffing Impact** (check all that apply)

- Yes  No  NA Duties of a County employee(s) may be materially affected  
 Yes  No  NA Applicable job description(s) may require revision  
 Yes  No  NA Item may change the department's authorized staffing level  
 Yes  No  NA Reviewed by Human Resources

**Other**

- Yes  No  NA Reviewed by other Committee, Board or Commission

If yes, committee name & recommendation:

Information presented at February 3rd Committee of the Whole meeting.

**Summary**

MN Department of Agriculture seeks Board signature recognizing aerial Spongy Moth Treatments in 2026.

**Supporting Attachments**

- Map of treatment area and FAQs  
 Letter of recognition

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

TO: \_\_\_\_\_

Action on Motion: \_\_\_\_\_ AYE \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN

Motion: Carried  Defeated

## Spongy Moth Management Is Proposed In Your Area

The Minnesota Department of Agriculture (MDA) in collaboration with federal partners has identified areas in Carlton County that need to be managed to slow the spread of spongy moth in Minnesota.

### What is spongy moth?

Spongy moth (*Lymantria dispar*) is an invasive insect that is a significant threat to the economy, environment, and human health. Spongy moth has caused billions of dollars in property damage and defoliated millions of acres of forested land. Spongy moth caterpillars can feed on over 300 tree species, including some of Minnesota's most common trees.

### How is spongy moth managed?

In 2026, the MDA is proposing mating disruption management by applying an organic product via low flying aircrafts to the tree canopies. Applications begin early in the mornings, with planes often flying in the area for several hours.

#### Mating Disruption (MD)

Mating disruption halts the spongy moth mating process by saturating an area with female pheromones which prevent adult males from finding adult females to mate. The MDA utilizes a mating disruption product called SPLAT GM-O (Specialized Pheromone and Lure Application Technology Gypsy Moth-Organic). SPLAT GM-O is harmless to humans and animals. All the ingredients in SPLAT GM-O are listed by the EPA as safe.

### How many acres in my county are proposed for management?

The MDA is proposing to manage spongy moth in eight areas totaling 19,040 acres in Carlton County.

See Appendix 1 for a map of management locations. An interactive map of management activities is also available online at [www.mda.state.mn.us/spongymothmanagement](http://www.mda.state.mn.us/spongymothmanagement)

Figure 1. Spongy moth caterpillar. Bill McNee, WIDNR



Table 1. 2026 Carlton County proposed spongy moth management.

County	Area Name	Acres
Carlton	BLACKHOOF	3,676
Carlton	BLACKHOOF_WEST	1,907
Carlton/ Aitkin	HAUGEN	5,514 (116 acres in Carlton)
Carlton	KETTLE_RIVER	4,231
Carlton	KOECHER_ROAD	647
Carlton/ Pine	MOOSE_LAKE	1,556 (743 acres in Carlton)
Carlton	SAWYER	730
Carlton	WRIGHT	6,990

## How do community members and I stay informed?

With high visibility aerial management of spongy moths, communication with the public is key to success. The MDA uses several methods to inform residents of spongy moth management and how it affects them.

- **Public Meetings/Open Houses**

The MDA hosts several virtual or in-person public meetings, typically in the month of March to inform citizens about the proposed project.

- **Postcards**

The most significant communication tool the MDA uses are postcards. All residents with addresses within a management area receive at least one outlining what spongy moth is, the MDA's management proposal, and ways to learn more about the program.

- **Text/Email Alerts**

For the most up-to-date information on spongy moth management activities the public can sign up to receive text messages and emails that provide specific information on management timings in their area. The public will be able to subscribe by visiting [www.mda.state.mn.us/spongymothmanagement](http://www.mda.state.mn.us/spongymothmanagement)

- **Press Releases**

The MDA also issues press releases to advertise public meetings and announce upcoming treatments.

- **Listserv**

To keep local government informed on MDA activities, all relevant local government leaders are added to a local leader listserv. This listserv is an opportunity for local leaders to learn more about spongy moth activities, receive updates, and see what the MDA will be sharing with residents. If you would like to be added to our listserv, please let us know.

- **Cooperation**

The MDA works closely with local government communication staff to help publicize spongy moth management activities on their websites and social media before and during treatments.

## More Information

[www.mda.state.mn.us/spongymoth](http://www.mda.state.mn.us/spongymoth)

## Key Contacts

### Kimberly Thielen Cremers

Plant Pest Regulatory & Mitigation Section Manager

651-201-6329 (O)

651-248-5485 (C)

[Kimberly.TCremers@state.mn.us](mailto:Kimberly.TCremers@state.mn.us)

### John Larsen

Spongy Moth Treatment Coordinator

651-201-6005 (O)

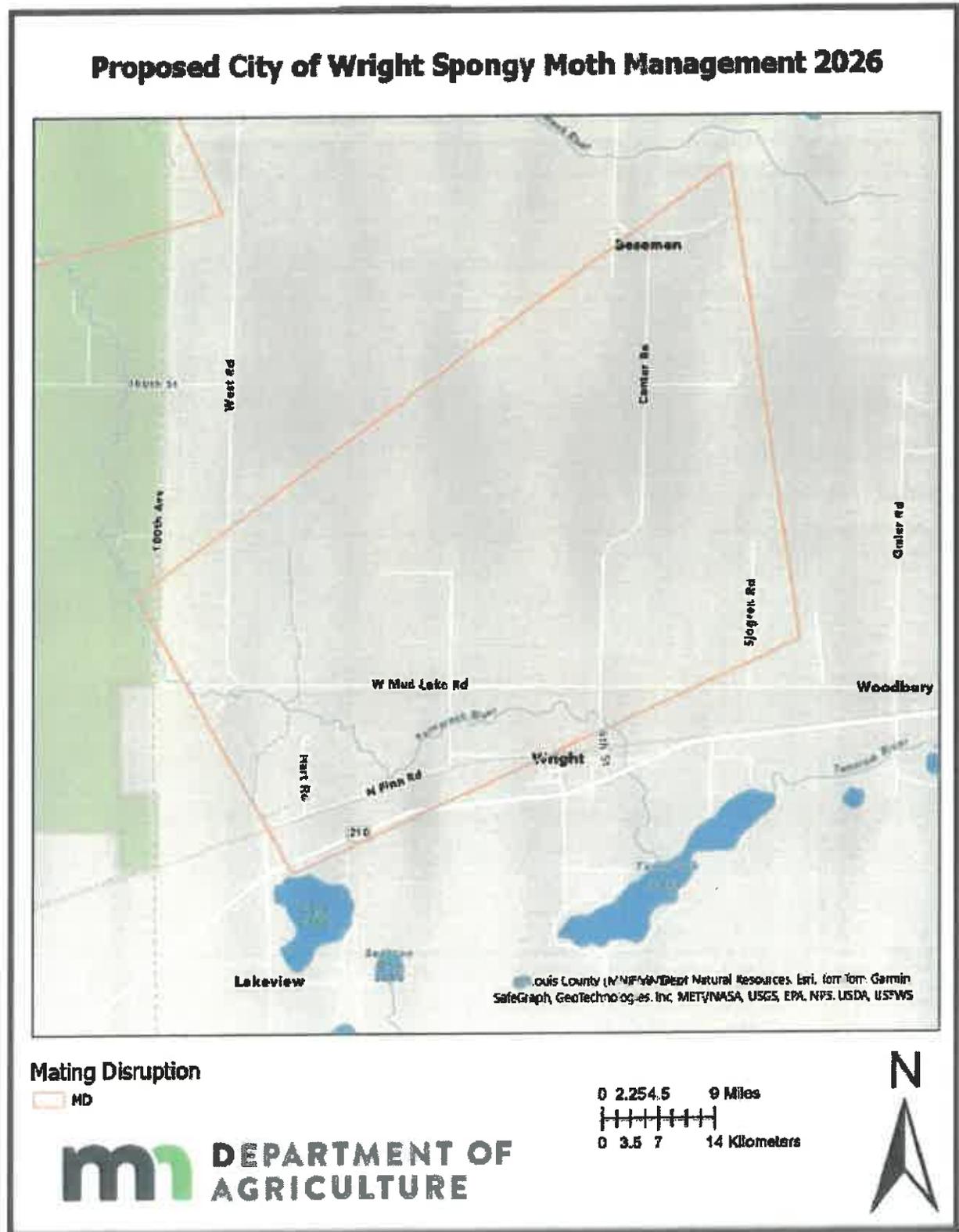
[John.Larsen@state.mn.us](mailto:John.Larsen@state.mn.us)

Figure 2. A forest edge in July showing the defoliation of leaves. If spongy moth caterpillars were not present the trees would have full dark canopies of leaves.





Figure 4. 2026 proposed spongy moth management area in the City of Wright.





**Land Department**

1630 County Road 61, Carlton, Minnesota 55718

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**Mark Westphal, Land Commissioner**

Phone 218.384.4288

**Rachael Olesiak, Forester**

Phone 218.384.4287

Al's Aerial Spraying  
c/o Mike Schiffer  
3473 Shepardsville Road  
Ovid, MI 48866

Dear Mr. Schiffer,

This letter is to provide written documentation of the Carlton County Board of Commissioner's awareness for aerial application by Al's Aerial Spraying, for the Minnesota Department of Agriculture Cooperative Spongy Moth Program treatment projects, occurring in 2026. Al's Aerial Spraying has been contracted by the USDA-Forest Service for the aerial applications of mating disruption to reduce colonies of the spongy moth, *Lymantria dispar*, an invasive species.

We understand, Spongy Moth Slow-the-Spread mating disruption treatment project will occur at eight sites in Carlton County. Approximately 19,040 acres are scheduled for aerial treatment in June/July of this year.

Al's Aerial Spraying will carry out this project in cooperation with, and under the authority of the Minnesota Department of Agriculture, the USDA-Forest Service, and the Spongy Moth Slow-the-Spread Foundation, Inc.

The Carlton County Board agree that proper and sufficient public notification of the treatment project has occurred and that the aerial operations are needed and wanted with the intent to slow the spread of spongy moth in our area.

Sincerely,

Thomas R. Proulx, Chair  
Carlton County Board of Commissioners

cc: Kimberly Thielen-Cremers, MDA

Carlton County Board of Commissioners  
Item for Consideration (IFC)/ Agenda Item Cover Sheet

A-4  
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: 2/23/2026  
Via: Kevin DeVriendt, County Auditor/Treasurer  
From/Presenter: Land

Title of Item for Consideration: Accept Carlson Easement

**Type of Action Requested** (check ONE)

- Info only, no action requested at this time  
 Award contract or bid  
 Approve by board action (motion and second only-i.e. refill position)  
 Approve by board resolution (formal language "WHEREAS & NOW, THEREFORE , BE IT RESOLVED")

**Fiscal Impact** (check all that apply)

- Yes  No  NA Item included under current budget  
 Yes  No  NA Budget adjustment required  
 Yes  No  NA Reviewed by Finance Committee

**Staffing Impact** (check all that apply)

- Yes  No  NA Duties of a County employee(s) may be materially affected  
 Yes  No  NA Applicable job description(s) may require revision  
 Yes  No  NA Item may change the department's authorized staffing level  
 Yes  No  NA Reviewed by Human Resources

**Other**

- Yes  No  NA Reviewed by other Committee, Board or Commission

If yes, committee name & recommendation:

Work approved via the 11/12/2025 Board of Commissioners Meeting.

**Summary**

Final approval of Carlson easement across a PID #96-010-5645. Document reviewed by the County Attorney and County Recorder's office.

**Supporting Attachments**

- Easement with exhibit  
 Map of easement location  
 Carlson Invoice

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

TO: \_\_\_\_\_

Action on Motion: \_\_\_\_\_ AYE \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN

Motion: Carried  Defeated

## GRANT OF EASEMENT

*KNOW ALL MEN BY THESE PRESENTS*, That the State of Minnesota in trust for the taxing districts, represented by Carlton County Auditor -Treasurer ("Grantor"), in consideration of the sum of Five Hundred Dollars and 00/100 (\$500.00) and other good and valuable consideration, receipt of which is hereby acknowledged, hereby grants and conveys to Wayne A. Carlson and Karen K. Carlson, a married couple, as joint tenants, or their successors in interest (collectively "Grantees"), a permanent non-exclusive easement for ingress, egress and utility purposes, for use by Grantees and Grantees employees, agents, contractors and assigns, and including the right to maintain and repair roadways and facilities as necessary, over, across and under the following described property in Carlton County, Minnesota, described as follows:

See attached Exhibit A; said easement is depicted on the drawing attached hereto as Exhibit B.

Said easement shall be appurtenant to and benefit the property owned by Grantees described as follows:

See attached Exhibit C.

By acceptance hereof, Grantees: (a) acknowledge and agree that Grantor has conducted and will continue to conduct upon its property natural resource management activities and other uses, including but not limited to harvesting of timber, hunting and recreation leases, herbicide use, etc.; (b) acknowledges and agrees that Grantor has reserved for itself the right to make use of the easement for any and all purposes as it from time to time sees fit, so long as such uses do not unreasonably interfere with the rights granted herein, and shall have the unrestricted right to use and cross any roadway located within the easement, but shall have no obligation to repair or maintain any roadway located within the easement; and (c) covenant and agree that Grantor shall not be liable to Grantees for any injury to or death of person, damage to property, or failure to comply with any law, statute, ordinance or rule, arising out of, caused by or attributable to, in whole or in part, any act, omission or neglect of Grantees in connection with or related to the use, construction, operation or maintenance of the easement in any manner by Grantees, or other parties using the easement with the permission or acquiescence of Grantees, and Grantees agrees to indemnify and hold Grantor harmless from all liability and claims for any such damage.

In the event any survey of the road and easement reveals the location thereof to be different on the ground than the location as described, the location on the ground shall control and this Easement shall be amended to modify the legal description accordingly, and the costs of any such amendment shall be paid by Grantees. Grantor may, at its option and at its expense, relocate any roadway and utilities located within the

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**EXHIBIT A**

**New Legal Description of Easement**

**A non-exclusive easement for utility, ingress and egress purposes over, under and across the East 33.00 feet of the East Half of the Southeast Quarter of the Southeast Quarter of the Southeast Quarter, Section 35, Township 49, Range 20, Carlton County, Minnesota.**

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**EXHIBIT B**

**(Attached)**

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SURVEY FOR: WAYNE CARLSON  
5101 HIGHWAY 210  
CROMWELL, MN 55726

# STRAIGHTLINE SURVEYING, INC.

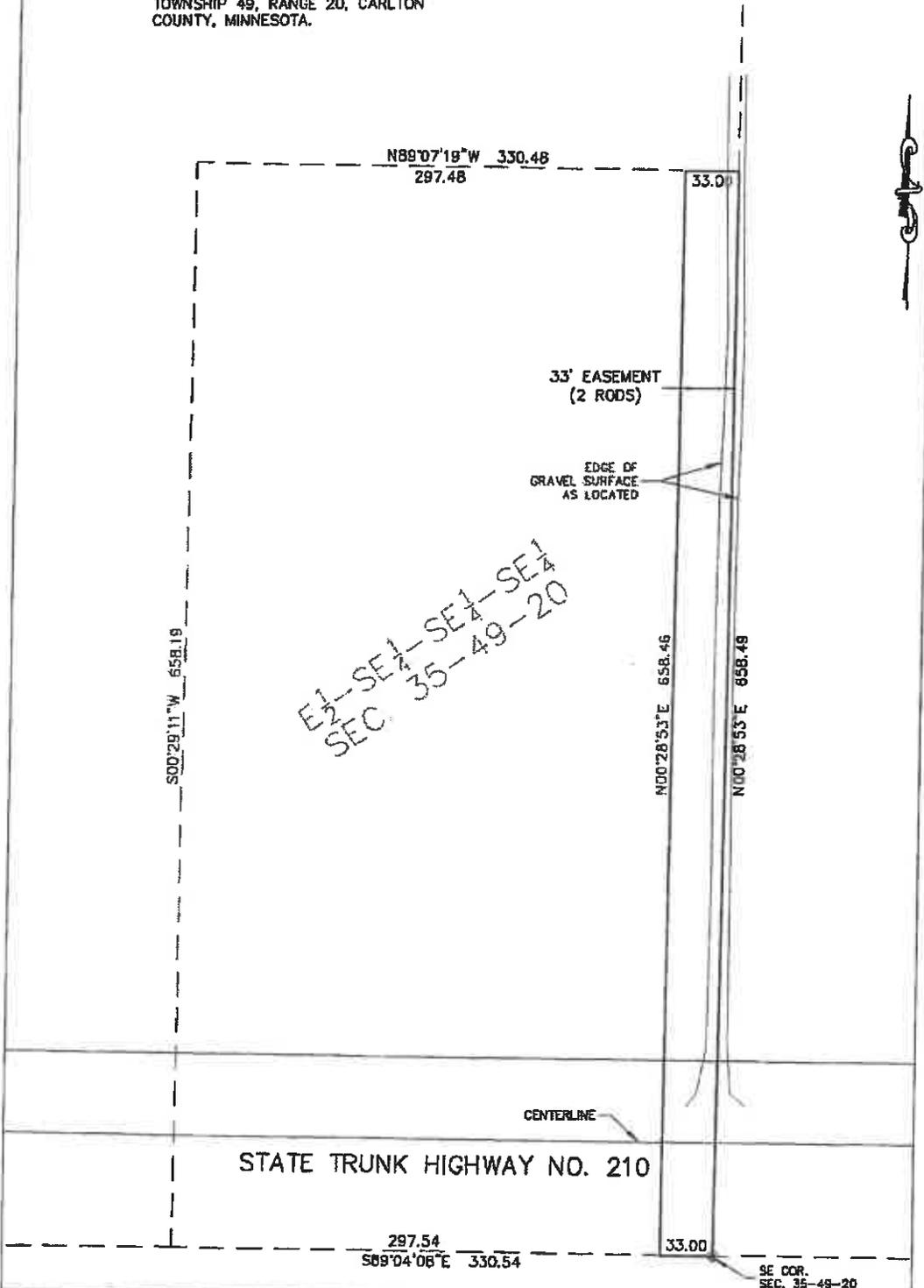
P.O. Box 510, 500 Folz Blvd  
Moose Lake, MN 55787

Telephone: (218)-485-4811  
Fax: (218)-485-4811

E-MAIL: [banderson@straightlinesurveying.com](mailto:banderson@straightlinesurveying.com)

SURVEY OF: EASEMENT ACROSS THE EAST 33 FEET OF THE EAST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 35, TOWNSHIP 49, RANGE 20, CARLTON COUNTY, MINNESOTA.

⊙ DENOTES FOUND IRON MONUMENT



*E<sub>1</sub>-SE<sub>1</sub>/<sub>4</sub>-SE<sub>1</sub>/<sub>4</sub>-SE<sub>1</sub>/<sub>4</sub>  
SEC. 35-49-20*

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

<i>Benjamin H. Anderson</i>	45498	01-08-2025	2025-005	NONE
Benjamin H. Anderson	License No.	Date	Job No.	Book No.

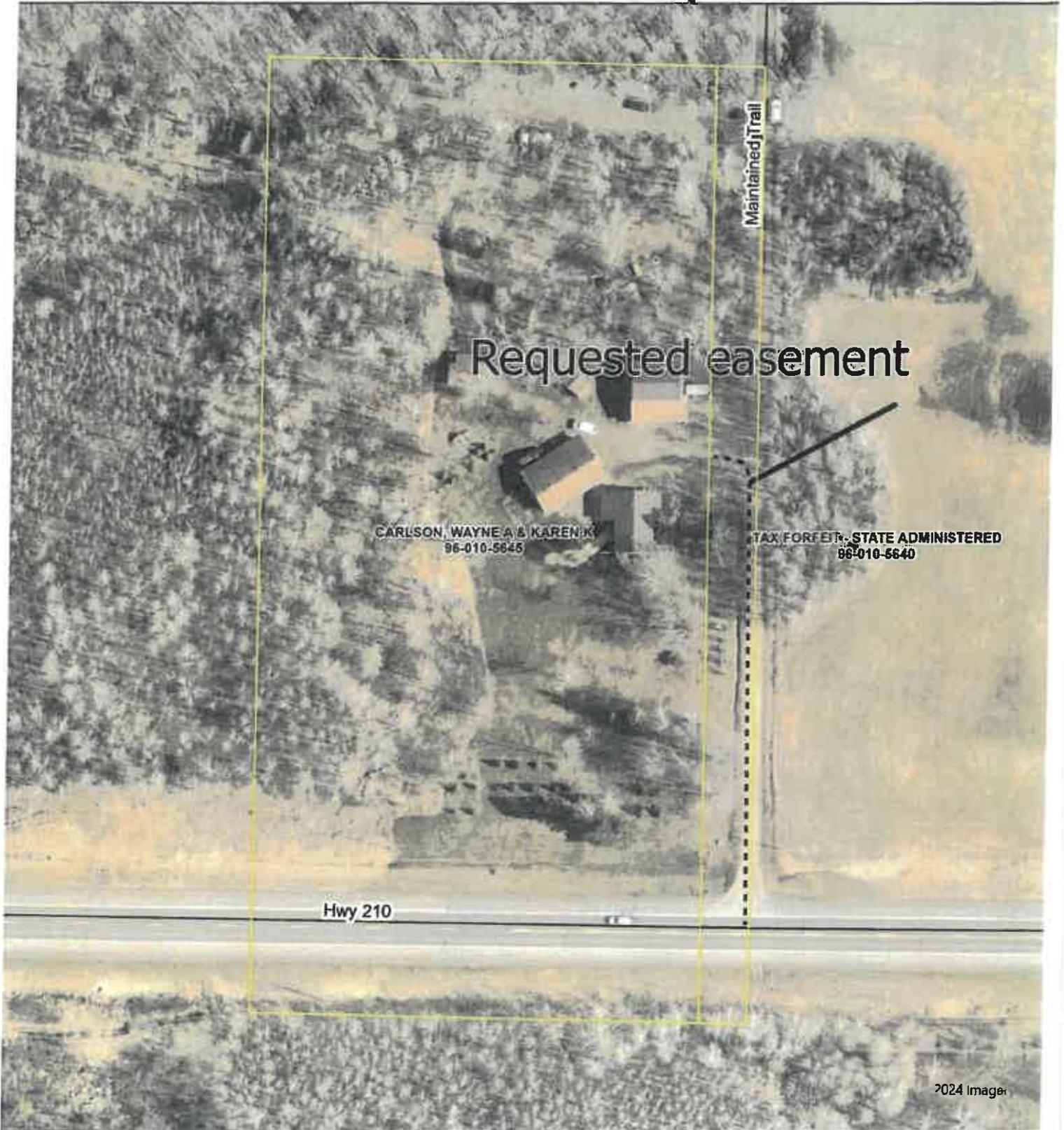
## EXHIBIT C

### Carlson property

East Half of Southeast Quarter of Southeast Quarter of Southeast Quarter ( $E\frac{1}{2}$  of  $SE\frac{1}{4}$  of  $SE\frac{1}{4}$  of  $SE\frac{1}{4}$ ) of Section Thirty-five (35), Township Forty-nine (49), Range Twenty (20), West of the Fourth Principal Meridian; EXCEPT the East Two (2) rods thereof.

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# Easement Request



0 0.01 0.01 0.03 Miles





**Land Department**

1630 County Road 61, Carlton, Minnesota 55718

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**Mark Westphal, Land Commissioner**

Phone 218.384.4288

**Rachael Olesiak, Forester**

Phone 218.384.4287

February 17, 2026

Wayne and Karen Carlson  
5101 Highway 210  
Cromwell, MN 55726

Dear Mr. and Ms. Carlson:

Please find the enclosed signed easements across parcel ID #96-010-5640 located at the East 33.00 feet of the East Half of the Southeast Quarter of the Southeast Quarter of Section 35, Township 49, Range 20. The total amount owed Carlton County prior to recording of this document is: **\$500.00**.

Please make a check payable to the **Carlton County Treasurer** for **\$500.00** and mail to:

Carlton County Land Department  
1630 County Road 61  
Carlton, MN 55718

If you have any questions, please feel free to contact me at 218-384-4288.

Sincerely,

*Mark P. Westphal*

Mark P. Westphal  
Land Commissioner

Carlton County Board of Commissioners  
Item for Consideration (IFC)/ Agenda Item Cover Sheet

A-5  
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: 2/23/26  
Via: Kevin DeVriendt, County Auditor/Treasurer  
From/Presenter: David Schafroth, Economic Development

Title of Item for Consideration: Resolution In Support of Grant Application by Laveau Butcher Company

**Type of Action Requested** (check ONE)

- Info only, no action requested at this time  
 Award contract or bid  
 Approve by board action (motion and second only-i.e. refill position)  
 Approve by board resolution (formal language "WHEREAS & NOW, THEREFORE, BE IT RESOLVED)  
 For consent agenda

**Fiscal Impact** (check all that apply)

- Yes  No  NA Item included under current budget  
 Yes  No  NA Budget adjustment required  
 Yes  No  NA Reviewed by Finance Committee

**Staffing Impact** (check all that apply)

- Yes  No  NA Duties of a County employee(s) may be materially affected  
 Yes  No  NA Applicable job description(s) may require revision  
 Yes  No  NA Item may change the department's authorized staffing level  
 Yes  No  NA Reviewed by Human Resources

**Other**

- Yes  No  NA Reviewed by other Committee, Board or Commission  
If yes, committee name & recommendation:

**Summary**

A resolution expressing the Carlton County Board's support for the Laveau Butcher Company's application to Minnesota Department of Agriculture for grant funds.

**Supporting Attachments**

2-17-26 - Support of Laveau Butchery Grant Application.docx

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

TO: \_\_\_\_\_

Action on Motion: \_\_\_\_\_ AYE \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN

Motion: Carried  Defeated

*Summary-Formal Resolution Language (if needed):*

WHEREAS, the Laveau Butcher Company intends to apply for a Minnesota Department of Agriculture grant to purchase equipment which would enable them to address regional supply chain bottlenecks for high-quality, USDA-certified meat products, and

WHEREAS, logistical costs for agriculture have significant influence upon regional food prices, equitable access to opportunity, and rates of poverty, and

WHEREAS, these costs are highest for small and medium farm enterprises,

NOW, THEREFORE, BE IT RESOLVED THAT, the Carlton County Board supports Laveau Butcher Company in their efforts to remove supply chain bottlenecks for meat processing at USDA-certified facilities as a means to increase the supply of high-quality meat products offered for sale in Cloquet and Duluth, and

BE IT FURTHER RESOLVED THAT, the Carlton County Board supports Laveau Butcher Company in their application for funds through the Minnesota Department of Agriculture for the purchase of equipment which would enable Laveau Butcher Company improve the economic resiliency of Minnesota communities through increasing the supply of USDA-certified meat products available for consumption in northeastern Minnesota's urban areas.

February 2026

Mr. Thom Petersen, Commissioner  
Minnesota Department of Agriculture  
625 Robert Street N  
St. Paul, MN 55155  
RE: AGRI Urban Agriculture Community & Economic Development Grant FY2026 RFP

Dear Commissioner Petersen,

Attached is a resolution from the County of Carlton in support of the Laveau Butchery in their application for a grant to assist in addressing the upstream determinants for the cost of meat sold in Cloquet and the Duluth Urbanized Area.

As an entity committing to pursuing evidence-based economic development strategies, Carlton County applauds Laveau Butchery in their efforts to establish a USDA-certified value-added meat processing facility.

Logistical costs have significant impacts upon regional food prices, equitable access to opportunity, and rates of poverty. The meat processing capacities of USDA-Certified facilities in northeastern Minnesota are beyond capacity, with multi-month waits required to receive service.

The logistical costs of processing bottlenecks are highest for small and medium enterprises. Yker Acres, a family farm raising pastured heritage pigs with value-added products available for retail purchase at the Whole Foods Co-Op's Duluth Hillside and Duluth Denfeld locations, report that processing bottlenecks force them to transport multiple truckloads of pigs to a USDA-certified facility over 140 miles away.

Yker Acres is not alone: multiple farms located throughout Northeastern Minnesota report significant logistical costs in providing high-quality, less-processed meat products to the Duluth market due to regional capacity constraints at USDA-certified meat processing facilities. These costs are measurable not just in avoidable greenhouse gas emissions, transportation fees and capital depreciation, the opportunity costs of farmers' time, and in long-term health inequities for urban populations, but are also directly reflected in the prices Minnesotans pay at checkout.

The Carlton County Board is grateful for the Minnesota Department of Agriculture's continued leadership in making meat products available to urban markets at an accessible price point, and we look forward to working with the Department on this and other proposals to improve the resiliency of Minnesota communities through increasing the supply of USDA-certified meat products available for consumption in northeastern Minnesota's urban areas.

Carlton County Board of Commissioners  
Item for Consideration (IFC)/ Agenda Item Cover Sheet

E-1  
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: 02/23/26  
Via: Kevin DeVriendt, County Auditor/Treasurer  
From/Presenter: JinYeene Neumann - County Engineer

Title of Item for Consideration: Final Contractor Payment 009-600-007 (LOW)

Type of Action Requested (check ONE)

- Info only, no action requested at this time
- Award contract or bid
- Approve by board action (motion and second only-i.e. refill position)
- Approve by board resolution (formal language "WHEREAS & NOW, THEREFORE, BE IT RESOLVED)
- 

Fiscal Impact (check all that apply)

- Yes  No  NA Item included under current budget
- Yes  No  NA Budget adjustment required
- Yes  No  NA Reviewed by Finance Committee

Staffing Impact (check all that apply)

- Yes  No  NA Duties of a County employee(s) may be materially affected
- Yes  No  NA Applicable job description(s) may require revision
- Yes  No  NA Item may change the department's authorized staffing level
- Yes  No  NA Reviewed by Human Resources

Other

- Yes  No  NA Reviewed by other Committee, Board or Commission
- If yes, committee name & recommendation:

Summary

Final Payment for Project 009-600-007 (LOW)

Supporting Attachments

- Page 1-2 - Final Contractor Payment
- Resolution

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

TO: \_\_\_\_\_

Action on Motion: \_\_\_\_\_ AYE \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN

Motion: Carried  Defeated

Carlton County Highway  
 Department  
 1630 County Road 61 Carlton, MN  
 55718

Contract Number: 600007 (low)  
 Final Pay Request Number: 6

Project Number	Project Description
CLP 2025-001	Chub Lake Park Entrance and Parking
CP 009-107-007	CR 107 and CR 131 FDR
CP 009-113-003	Brookston Road Bituminous Surfacing
CP 009-114-012	Lund Road Reconstruction
CP 009-114-013	Reservation Road Bituminous Surfacing
CP 009-116-012	West Stark Road Reconstruction
CP 009-117-005	Freeman Road Reconstruction
CP 009-118-008	Prevost Road Reconstruction
CP 009-119-006	Crosby Road Bituminous Surfacing
CP 009-152-004	Hlmango Road Bituminous Surfacing
SAP 009-600-007	Chub Lake Park Road Reconstruction
TLT 2025-01	East Chub Lake Bituminous Surfacing
TLT 2025-02	Hay Lake Road Bituminous Surfacing
TLT 2025-03	Jay West Road Bituminous Surfacing
TLT 2025-04	Cologne Road Bituminous Surfacing

Contractor: KGM Contractors, Inc. 9211 Hwy 53 Angora, MN 55703	Vendor Number: 4070 Up To Date: 12/22/2025
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Contract Amount		Funds Encumbered	
Original Contract	\$4,861,429.71	Original	\$4,861,429.71
Contract Changes	\$291,813.93	Additional	N/A
Revised Contract	\$5,153,243.64	Total	\$4,861,429.71

Work Certified To Date	
Base Bid Items	\$4,797,938.61
Contract Changes	\$291,606.66
Material On Hand	\$0.00
Total	\$5,089,545.27

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
CLP 2025-001	\$5.70	\$67,815.02	\$0.00	\$67,131.23	\$683.79	\$67,815.02
CP 009-107-007	\$0.00	\$28,885.20	\$0.00	\$28,596.35	\$288.85	\$28,885.20
CP 009-113-003	(\$4,097.43)	\$732,295.02	\$0.00	\$729,028.52	\$3,266.50	\$732,295.02
CP 009-114-012	\$4,298.93	\$675,276.06	\$0.00	\$664,267.36	\$11,008.70	\$675,276.06
CP 009-114-013	\$39.90	\$185,045.44	\$0.00	\$183,155.48	\$1,889.96	\$185,045.44
CP 009-116-012	\$42.75	\$400,405.78	\$0.00	\$396,359.39	\$4,046.39	\$400,405.78
CP 009-117-005	\$31.35	\$398,898.29	\$0.00	\$394,878.28	\$4,020.01	\$398,898.29

Carlton County Highway  
 Department  
 1630 County Road 61 Carlton, MN  
 55718

CP 009-118-008	\$2,000.93	\$754,075.34	\$0.00	\$744,553.67	\$9,521.67	\$754,075.34
CP 009-119-008	\$25.65	\$370,711.22	\$0.00	\$366,978.71	\$3,732.51	\$370,711.22
CP 009-152-004	\$65.55	\$553,202.89	\$0.00	\$547,605.97	\$5,596.92	\$553,202.89
SAP 009-600-007	\$131.15	\$204,072.56	\$0.00	\$201,901.98	\$2,170.58	\$204,072.56
TLT 2025-01	(\$965.35)	\$371,318.44	\$0.00	\$368,560.96	\$2,757.48	\$371,318.44
TLT 2025-02	\$22.80	\$101,508.18	\$0.00	\$100,470.53	\$1,037.65	\$101,508.18
TLT 2025-03	\$14.25	\$66,867.28	\$0.00	\$66,184.50	\$682.78	\$66,867.28
TLT 2025-04	\$22.80	\$179,168.55	\$0.00	\$177,354.30	\$1,814.25	\$179,168.55

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$1,638.98	\$5,089,545.27	\$0.00	\$5,037,027.23	\$52,518.04	\$5,089,545.27
Percent: Retained: 0%			Percent Complete: 98.76 %		
<b>Amount Paid this Final Pay Request: \$52,518.04</b>					

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By *Jim Lane*  
 County/City/Project Engineer  
 Date 2/12/25

Approved By KGM Contractors, Inc.  
*Pauline Butchsky*  
 Contractor  
 Date 2-10-26

WHEREAS, the contract with KGM Contractors, Inc of Angora for SAP 009-600-007 (LOW), for FDR, bituminous surfacing and pavement markings on CR 109 from TWP 354 to Chub Lake Park, bituminous surfacing, aggregate surfacing and pavement markings on CR 113 from CSAH 7 to north county line, FDR, aggregate base, bituminous surfacing, aggregate surfacing and pavement markings on CR 114 from CSAH 9 to CR 113, mill bituminous surface, bituminous surfacing, aggregate surfacing and pavement markings on CR 114 from CSAH 7 to 4,362 feet north, FDR, mill bituminous surface, bituminous surfacing, aggregate surfacing and pavement markings on CR 116 from TH 33 to CR 119, FDR, mill bituminous surface, bituminous surfacing, aggregate surfacing and pavement markings on CR 117 from TH 33 to CR 116, FDR, mill bituminous surface, bituminous surfacing, aggregate surfacing and pavement markings on CR 118 from CSAH 2 to CR 696, mill bituminous surface, drainage structures, bituminous surfacing, aggregate surfacing and pavement markings on CR 119 from CR 116 to CR 696, FDR, mill bituminous surface, bituminous surfacing, aggregate surfacing and pavement markings on CR 152 from CSAH 61 to CSAH 2, FDR on CR 107 from TH 210 to 3060' south and CR 131 from TH 73 to 1113' east, class 5 aggregate base, bituminous surfacing, aggregate surfacing and pavement markings on Chub Lake Park past the end of CR 109, bituminous surfacing, aggregate surfacing and pavement markings on TWP 354 from TWP 353 to CSAH 3, bituminous surfacing, aggregate surfacing and pavement markings on TWP 408 from 3770' south of West Chub Lake Road to West Chub Lake Road, bituminous surfacing, aggregate surfacing and pavement markings on TWP 354 from 2640' south of East Chub Lake Road to East Chub Lake Road, has in all things been completed and the County Board has been fully advised in the Premises;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Carlton County Board of Commissioners does hereby accept said completed project for and on behalf of the County of Carlton; and
2. That the Carlton County Board of Commissioners does hereby authorize the County Engineer to make final payment in the amount of fifty-two thousand, five hundred eighteen dollars and four cents (\$52,518.04) to KGM Contractors, Inc of Angora.

Carlton County Board of Commissioners  
Item for Consideration (IFC)/ Agenda Item Cover Sheet

E-2  
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: 2/23/26  
Via: Kevin DeVriendt, County Auditor/Treasurer  
From/Presenter: JinYeene Neumann, County Engineer

Title of Item for Consideration: Placeholder for awarding contract 009-601-058 (LOW) 2026 Paving Projects

**Type of Action Requested** (check ONE)

- Info only, no action requested at this time
- Award contract or bid
- Approve by board action (motion and second only-i.e. refill position)
- Approve by board resolution (formal language "WHEREAS & NOW, THEREFORE, BE IT RESOLVED)
- 

**Fiscal Impact** (check all that apply)

- Yes  No  NA Item included under current budget
- Yes  No  NA Budget adjustment required
- Yes  No  NA Reviewed by Finance Committee

**Staffing Impact** (check all that apply)

- Yes  No  NA Duties of a County employee(s) may be materially affected
- Yes  No  NA Applicable job description(s) may require revision
- Yes  No  NA Item may change the department's authorized staffing level
- Yes  No  NA Reviewed by Human Resources

**Other**

- Yes  No  NA Reviewed by other Committee, Board or Commission
- If yes, committee name & recommendation:

**Summary**

Placeholder for Awarding Contract 009-601-058 (LOW)

**Supporting Attachments**

- 
- 

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

TO: \_\_\_\_\_

Action on Motion: \_\_\_\_\_ AYE \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN

Motion: Carried  Defeated