

**Carlton County
Board of Commissioners
REGULAR SESSION - Rough Draft
Tuesday, April 11, 2023
8:30 a.m.**

The Carlton County Board of Commissioners met this 11th day of April, 2023, in Regular Session at the Carlton County Transportation Building.

Chairperson Brenner called the meeting to order at 8:30 a.m. Members present: Bodie, Brenner, Peterson, Proulx, and Zmyslony. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

Motion by Proulx, seconded by Zmyslony, and carried by all yea votes to approve the Agenda as amended.

Motion by Zmyslony, seconded by Proulx, and carried by all yea votes to approve the Minutes of the March 27, 2023, Adjourned Board meeting.

Motion by Proulx, seconded by Zmyslony, and carried by all yea votes to approve reorganization of the Assessor's office to a two-tiered clerical model with one Administrative Assistant I and one Administrative Assistant II.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to approve a request for abatement of taxes on parcel (PIN 06-065-0200) for taxes payable 2023 due to a valuation clerical error.

Motion by Zmyslony, seconded by Proulx, and carried by all yea votes to approve a request for abatement of taxes on parcel (PIN 45-058-3745) for taxes payable 2023 due to a valuation clerical error.

Motion by Zmyslony, seconded by Peterson, and carried by all yea votes to approve the Soil and Water Conservation District (SWCD) Nemadji Watershed second biennium budget request of \$250,000 of State funds.

Motion by Zmyslony, seconded by Peterson, and carried by all yea votes to approve the Soil and Water Conservation District (SWCD) request of mid-year budget additional request of \$22,000 per year for three years for a .25 FTE position for the seeder rental program.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to approve refilling a Fiscal Officer position in the Public Health and Human Services Department.

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes to approve refilling a Financial Eligibility Specialist (FES) position in the Public Health and Human Services Department.

Zoning and Environmental Services Administrator provided information regarding the Public Hearing being held May 3, 2023 at 7:00 p.m. at the Transportation Building for public comment on the Carlton County Zoning Ordinance #27 for zoning changes.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to accept the Planning Commission's recommendation and approve the following rezoning request:

No. 523001, Kristopher Johnson to rezone property described as Part of the Northwest 1/4 of the Southeast 1/4 of Section 4, Township 48 North, Range 18 West in Sawyer Township (PIN 98-010-0995) from the A-2 Agriculture/Rural Residential Zoning District to the C-2 Highway Commercial Zoning District. The property address is 3194 Highway 210.

Motion by Peterson, seconded by Zmyslony, and carried by all yea votes to approve reclassification of Mechanic I to Mechanic II in the Transportation Department.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to set a Public Hearing on May 2, 2023, at 4:30 p.m. at the Carlton County Transportation Building Meeting Room for input and comments regarding road vacation and cartway designation on a portion of County State Aid Highway (CSAH) 8.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to set a Public Hearing on May 2, 2023, at 4:30 p.m. at the Carlton County Transportation Building Meeting Room for input and comments regarding road vacation and cartway designation on a portion of County Road 107.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to set a Public Hearing on May 2, 2023, at 4:45 p.m. at the Carlton County Transportation Building Meeting Room for input and comments regarding use of the Transportation Sales and Use Tax and Vehicle Excise tax projects.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to approve out of state travel for a staff member in the Sheriff's Department to attend safety equipment training on either May 18, 2023 in Shell Lake, WI or May 25, 2023 Cadillac, MI.

Motion by Peterson, seconded by Zmyslony, and carried by all yea votes to approve a Request for Proposal (RFP) for the Jail Food Services due 10:00 a.m. April 28, 2023. Information is on file at the Sheriff's Department.

County Sheriff provided information regarding National Public Safety Telecommunications Week during April 9-15, 2023.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to approve the following resolution (23-031):

WHEREAS, Minnesota Statute, Section 282.241 allows for the repurchase of tax forfeited parcels prior to land sale upon acceptance of application by the petitioner; and

WHEREAS, Nathan Leonard has made application to repurchase pursuant to MS 282.241; and

WHEREAS, the County Board of Commissioners may accept or decline an application to repurchase tax forfeited parcels prior to land sale.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners accepts the application to repurchase tax forfeited land from Mr. Nathan Leonard.

BE IT FURTHER RESOLVED that in furtherance of the best interests of the county, repurchase terms will be set by the County Auditor/Treasurer.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to approve the Courthouse roof repair and replacement contract with Equity Builders and Construction Services, Inc for \$261,250. Work to be completed by August 31, 2023.

Motion by Proulx, seconded by Zmyslony, and carried by all yea votes to approve an employee longevity program for ten, twenty, and thirty-year mark. Plan is on file at the County Coordinator's office.

Motion by Zmyslony, seconded by Proulx, and carried by all yea votes to approve the 2022 County Management Team Annual Report.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to accept the expenditure listing for January 2023 as follows:

Fund 1	Revenue	2,131,345.78
Fund 10	Road and Bridge	845,853.66
Fund 11	Public Health & Human Services	2,221,162.22
Fund 27	Cap Projects - Justice Center	685,501.56
Fund 32	2016 Refi 2010A/B CSC CIP	656,800.00
Fund 33	2020 GO Imp Barnum Garage	489,800.00
Fund 35	2021 GO Jail/Justice Center	134,650.00
Fund 36	2022 GO Jail/Justice Center	933,037.07
Fund 71	Motor Vehicle	326,046.56

Fund 73	State Fund	96,536.77
Fund 74	Forfeited Tax	78,514.48
Fund 75	Economic Development (IRRRB)	16,615.86
Fund 76	Refunding Fund	859.00
Fund 78	Schools	164,994.00
Fund 79	Towns and Cities	144,289.42
Total		\$8,926,006.38

Motion by Bodie, seconded by Proulx, and carried by all yea votes to accept the expenditure listing for February 2023 as follows:

Fund 1	Revenue	2,071,238.85
Fund 10	Road and Bridge	1,024,513.71
Fund 11	Public Health & Human Services	1,652,743.37
Fund 27	Cap Projects - Justice Center	57,546.70
Fund 71	Motor Vehicle	401,194.01
Fund 73	State Fund	55,168.13
Fund 74	Forfeited Tax	22,435.30
Fund 75	Economic Development (IRRRB)	12,220.82
Total		\$5,297,060.89

Motion by Zmyslony, seconded by Peterson, and carried by all yea votes to approve the Election/Office Support Clerk Payroll grade change from Teamsters Grade 100 to 120 effective April 11, 2022.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to authorize County Coordinator to draft and send a letter of support to the Minnesota Board on Aging (MBA) for equitable Intrastate Funding Formula (IFF) for rural areas.

Motion by Bodie, seconded by Proulx, and carried by all yea votes that this meeting be adjourned.

Attest: _____
Kevin DeVriendt
County Auditor/Treasurer

Dick Brenner
County Board Chairperson