

**Carlton County  
Board of Commissioners  
ADJOURNED SESSION - Rough Draft  
Monday, July 24, 2023  
1:00 p.m.**

The Carlton County Board of Commissioners met this 24th day of July, 2023, in Adjourned Session at the Carlton County Transportation Building.

Vice Chairperson Zmyslony called the meeting to order at 1:00 p.m. Members present: Bodie, Brenner (1:26pm), Peterson, Proulx, and Zmyslony. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

2024 Budget Presentations were heard from 1:00 p.m. to 3:55 p.m.

Meeting turned over to Chairperson Brenner 4:00 p.m.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to approve the Agenda as amended.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to approve the minutes of the July 11, 2023, Regular Board Meeting.

Visitor Kathleen Zweber from Minnesota Federated Humane Societies and other citizens expressed concern about animal welfare on a farm in Silverbrook Township.

Motion by Proulx, seconded by Zmyslony, and carried by all yea votes to approve refilling an LADC Social Worker position in the Public Health and Human Services Department.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to approve refilling a Long-Term Care Nurse or Social Worker position in the Public Health and Human Services Department.

Motion by Zmyslony, seconded by Proulx, and carried by all yea votes to approve refilling a Family School Support Social Worker position in the Public Health and Human Services Department.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to approve the foster care transportation agreement with Cromwell-Wright school district from July 1, 2023 to June 30, 2025, not to exceed \$10,000.00.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to adopt the following resolution (23-058):

WHEREAS, bids have been received by the County Auditor/Treasurer for SP 009-613-014 for approach grading, and Bridge No. 09J51 on CSAH 13 over the Portage River, from the intersection with CSAH 9 to 1000 feet south; and

WHEREAS, said bids or proposals were duly opened in the Carlton County Engineer's Office at 1:00 p.m. on Monday, July 17, 2023, and this Board has, with the County Engineer, determined the lowest bidder of said project for which proposals were invited and submitted; and

WHEREAS, in the judgement of this Board, it is for the best interest of Carlton County that the award of said contract be made to the lowest bidder.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners, in adjourned session duly convened, hereby approve the award of the contract on the above listed project to the lowest bidder contingent on approval from the Office of Civil Rights:

KGM Contractors, Inc.	\$633,614.18
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BE IT FURTHER RESOLVED that the County Board Chairperson, the County Auditor/Treasurer, and the County Attorney, on behalf of Carlton County, are hereby authorized to approve the Contractor's Performance Bonds and to execute the bonds and contracts with the Contractor for the above listed project.

Motion by Zmyslony, seconded by Proulx, and carried by all yea votes to adopt the following resolution (23-059):

WHEREAS, bids have been received by the County Auditor/Treasurer for SP 009-606-038 for bituminous pavement, approach grading, and Bridge No. 05938 on CSAH 6, 1.9 miles east of the junction with CSAH 5; and

WHEREAS, said bids or proposals were duly opened in the Carlton County Engineer's Office at 1:00 p.m. on Monday, July 17, 2023, and this Board has, with the County Engineer, determined the lowest bidder of said project for which proposals were invited and submitted; and

WHEREAS, in the judgement of this Board, it is for the best interest of Carlton County that the award of said contract be made to the lowest bidder.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners, in adjourned session duly convened, hereby approve the award of the contract on the above listed project to the lowest bidder contingent on approval from the Office of Civil Rights:

Northland Constructors of Duluth, Inc. \$2,642,200.00

BE IT FURTHER RESOLVED that the County Board Chairperson, the County Auditor/Treasurer, and the County Attorney, on behalf of Carlton County, are hereby authorized to approve the Contractor's Performance Bonds and to execute the bonds and contracts with the Contractor for the above listed project.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to adopt the following resolution (23-060):

WHEREAS, bids have been received by the County Auditor/Treasurer for CP 009-113-002 & CP 009-114-007 for Minor Grading, Aggregate Base, and Drainage Structures on both CR 113 (Brookston Road) between CR 114 (Lund Road) and the North County Line and CR 114 (Lund Road) between approximately 1800' West of CR 113 (Brookston Road) and CR 113 (Brookston Road); and

WHEREAS, said bids or proposals were duly opened in the Carlton County Engineer's Office at 1:30 p.m. on Monday, July 17, 2023, and this Board has, with the County Engineer, determined the lowest bidder of said project for which proposals were invited and submitted; and

WHEREAS, in the judgement of this Board, it is for the best interest of Carlton County that the award of said contract be made to the lowest bidder.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners, in adjourned session duly convened, hereby approve the award of the contract on the above listed project to the lowest bidder:

Veit & Company, Inc. \$1,340,416.45

BE IT FURTHER RESOLVED that the County Board Chairperson, the County Auditor/Treasurer, and the County Attorney, on behalf of Carlton County, are hereby authorized to approve the Contractor's Performance Bonds and to execute the bonds and contracts with the Contractor for the above listed project.

Motion by Proulx, seconded by Zmyslony, and carried by all yea votes to approve a restructure of the Transportation Department and refilling the Right of Way (ROW)/Permits Agent and the Assistant Maintenance Supervisor position. The restructure is FTE and budget neutral.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to adopt the following resolution (23-061):

BE IT RESOLVED that the Carlton County Board of Commissioners authorizes and instructs the County Sheriff and the County Board Chairperson to sign the 2022 Federal Emergency Management Performance American Rescue Plan Act (EMPG-ARPA)

Grant from the Minnesota Department of Public Safety (MN DPS) for \$3,806. Grant period is from October 1, 2022 to September 30, 2023 and consists of Federal funds and requires 100% County match.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to adopt the following resolution (23-062):

BE IT RESOLVED that the Carlton County Board of Commissioners authorizes and instructs the County Sheriff and the County Board Chairperson to sign the 2022 Federal Emergency Management Performance American Rescue Plan Act (EMPG-ARPA) Grant from the Minnesota Department of Public Safety (MN DPS) for \$92,010. Grant period is from January 1, 2023 to September 30, 2023 and consists of Federal funds and requires 100% County match.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to adopt the following resolution (23-063):

BE IT RESOLVED that the Carlton County Board of Commissioners authorizes and instructs the County Sheriff and the County Board Chairperson to sign the 2024 Federal National Highway Traffic Safety (NHTSA) DWI Grant from the Minnesota Department of Public Safety (MN DPS) for \$100,926.76. Grant period is from October 1, 2023 to September 30, 2024 and consists of Federal funds and requires no County match.

BE IT FURTHER RESOLVED that the Sheriff's Department will hire an additional Deputy Sheriff to fulfill the grant requirements.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to approve refilling a Corrections Officer in the Sheriff's Department.

Motion by Peterson, seconded by Zmyslony, and carried by all yea votes to approve purchase of a package scanner for the Justice Center from Astrophysics, Inc. for \$32,100. Amount is in the existing budget for the Justice Center.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to approve a request for abatement of taxes on parcel (PIN 39-020-0457) for taxes payable 2023 due to a disability homestead classification clerical error.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to adopt the following resolution (23-064):

WHEREAS the 2023 State Legislative Session changed MS 517.04 to allow individuals to register as a civil marriage officiant with a local registrar in a County of Minnesota to solemnize marriages to be in line with Minister credentials.

BE IT RESOLVED that Carlton County will charge a \$25 fee for the processing of the civil marriage officiant application to match the fee charged for recording and archiving minister credentials.

BE IT FURTHER RESOLVED that Carlton County will charge a \$10 certified copy fee for either the ministerial credential document or the civil marriage officiant certificate.

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes to approve refilling a Custodian position in the Maintenance Department.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to adjourn to a closed session to discuss labor negotiations.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to close the closed session and return to the adjourned meeting.

Motion by Proulx, seconded by Zmyslony, and carried by all yea votes to approve the memorandum of agreement (MOA) with the American Federation of State, County, and Municipal Employees (AFSCME) #65 to allow compensation for work done on the healthcare unwind project.

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes that this meeting be adjourned.

Attest: \_\_\_\_\_  
Kevin DeVriendt  
County Auditor/Treasurer

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Dick Brenner  
County Board Chairperson