

**Carlton County
Board of Commissioners
ADJOURNED SESSION - Rough Draft
Monday, August 28, 2023
4:00 p.m.**

The Carlton County Board of Commissioners met this 28th day of August, 2023, in Adjourned Session at the Carlton County Transportation Building.

Chairperson Brenner called the meeting to order at 4:00 p.m. Members present: Bodie, Brenner, Peterson, Proulx, and Zmyslony. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes to approve the Agenda as amended.

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes to approve the minutes of the August 8, 2023, Regular Board Meeting.

Dawn LeDoux was introduced as the new Supervisor of Arrowhead Regional Corrections for Carlton County.

Motion by Peterson, seconded by Zmyslony, and carried by all yea votes to approve the Foster Care Transportation Agreement with Moose Lake School District from July 1, 2023 to June 30, 2025, not to exceed \$10,000.00.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to approve refilling a .6 FTE Public Health Nurse in the Public Health and Human Services Department.

Motion by Zmyslony, seconded by Peterson, and carried by all yea votes to approve hiring a temporary .6 FTE Financial Eligibility Specialist in the Public Health and Human Services Department through March 2024.

Motion by Proulx, seconded by Zmyslony, and carried by all yea votes to approve the biennial 2024-2025 Carlton County and Tribal Child Care Fund Plan with the Minnesota Department of Human Services.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to adopt the following resolution (23-068):

BE IT RESOLVED that the Carlton County Board approves a thirty-year lease agreement with Bachand Estates LLP for Lot PH-H at the Cloquet (COQ) airport for a private hangar. The lease agreement is on file at the Transportation Department.

BE IT FURTHER RESOLVED to allow the Board Chair, County Engineer, and County Auditor/Treasurer to sign any necessary documentation.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to adopt the following resolution (23-069):

WHEREAS, the contract with Veit & Company, Inc. for SAP 009-592-001, for minor grading, aggregate base, and drainage structures on Twp. Rd. 193 between CR 121 (Kalli Road) and TH 73, has in all things been completed and the County Board has been fully advised in the Premises;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Carlton County Board of Commissioners does hereby accept said completed project for and on behalf of the County of Carlton; and
2. That the Carlton County Board of Commissioners does hereby authorize the County Engineer to make final payment in the amount of two thousand, six hundred sixty-eight dollars and fifteen cents (\$2,668.15) to Veit & Company, Inc.

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes to approve refilling a Deputy Sheriff position in the Sheriff's Department.

Motion by Proulx, seconded by Zmyslony, and carried by all yea votes to approve starting a new Deputy Sheriff at step 5 of LELS pay grade 160.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to approve out of state travel for the DWI Traffic Safety Officer in the Sheriff's Department to attend MADD Law Enforcement Impaired Driving Summit in Palatine, IL on September 19-21, 2023. All associated costs are covered by the DWI grant.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to approve a change order for the Justice Center wiring for courts audio/visual system in the amount of \$111,784. This amount is projected to be part of the contingency fund and not increase the overall project amount.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to approve a change order for the Justice Center wood paneling and ceiling for the main staircase and suite entrances in the amount of \$68,175. This amount is projected to be part of the contingency fund and not increase the overall project amount.

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes to approve a Request for Proposal (RFP) to seek bids to design and build a new communications tower for dispatch at the Justice Center. This amount is projected to be part of the soft costs and not increase the overall project amount.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to approve requests for abatement of taxes on parcels (PID 27-000-1220), (PID 90-010-0960) and (PID 21-002-1020) for taxes payable 2023 due to a homestead classification adjustment.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to approve increasing a Restorative Justice Coordinator position from .8 to 1.0 FTE in the Community and Family Initiatives Department.

The Community and Family Initiatives Department Director provided the Collaborative thirty-year report.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to approve the 2022 Policy Committee year-end report.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to approve the 2022 Building Committee year-end report.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to adopt the following resolution (23-070):

BE IT RESOLVED, by the Board of Commissioners (the "Board") of Carlton County, Minnesota (the "Issuer"), as follows:

Section 1. Authority. Under and pursuant to the authority contained in Laws of Minnesota 2021, chapter 14, article 8, section 3 and Minnesota Statutes Chapter 475 (collectively the "Act"), the Issuer is authorized to issue general obligation bonds to finance the construction of a new building consisting of a law enforcement center, judicial center, and jail serving a regional female offender program (the "Project").

Section 2. The Bonds. The Board determines that it is necessary, expedient, and in the best interests of the Issuer's residents that the Issuer, as permitted by the Act, issue, sell and deliver its General Obligation Bonds, Series 2023A (the "Bonds"), in one or more series, for the purpose of financing a portion of the Project and paying the costs of issuing the Bonds.

Section 3. Sale of the Bonds. The Issuer's administrative staff is hereby authorized and directed to work with PFM Financial Advisors LLC, municipal advisor to the Issuer, and Fryberger, Buchanan, Smith & Frederick, P.A., bond counsel, to solicit bids and arrange for the sale of the Bonds.

Section 4. Form and Terms of the Bonds. The form, specifications and provisions for repayment of the Bonds shall be set forth in a subsequent resolution of the Board.

Section 5. Minnesota Public Facilities Authority Credit Enhancement Program.

- A. The Board hereby determines that it is in the best interests of the Issuer to submit an application to the Minnesota Public Facilities Authority (the “Authority”) Credit Enhancement Program (the “Program”) with respect to the Project.
- B. The Program Agreement (the “Agreement”) is hereby approved, the same being before the Board and made a part of this resolution by reference.
- C. The Chair and the Auditor-Treasurer are authorized to sign the Agreement on the Issuer’s behalf and to execute any other related forms prescribed by the Authority with respect to the Agreement.
- D. The Issuer is entering into the Agreement with the Authority pursuant to Minnesota Statutes, Section 446A.086 (the “PFA Act”) and the Issuer hereby agrees to comply with and be bound by the provisions of the PFA Act.
- E. The Chair and Auditor-Treasurer are hereby authorized to submit, on the Issuer’s behalf, the Agreement to the Authority, together with the nonrefundable application fee.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to approve Registered Land Survey No. 21 (RLS #21) in Twin Lakes Township, contingent upon all required documentation and fees being properly submitted to the County Registrar of Titles.

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes to accept the expenditure listing for June 2023 as follows:

Fund 1	Revenue	2,611,726.75
Fund 10	Road and Bridge	3,247,813.68
Fund 11	Public Health & Human Services	2,246,473.60
Fund 27	Cap Projects - Justice Center	2,866,227.73
Fund 71	Motor Vehicle	474,290.26
Fund 73	State Fund	1,631,858.99
Fund 74	Forfeited Tax	57,128.01
Fund 75	Economic Development (IRRRB)	14,650.17
Fund 76	Refunding Fund	11,459.00
Fund 78	Schools	4,263,082.87
Total		<u>\$17,424,711.06</u>

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to hold a special closed meeting for labor negotiations on September 5, 2023 at 5:00 pm at the County Transportation Building.

Motion by Bodie, seconded by Peterson, and carried by all yea votes that this meeting be adjourned.

Attest:

Kevin DeVriendt
County Auditor/Treasurer

Dick Brenner
County Board Chairperson