

**Carlton County  
Board of Commissioners  
REGULAR SESSION - Rough Draft  
Tuesday, September 12, 2023  
8:30 a.m.**

The Carlton County Board of Commissioners met this 12th day of September, 2023, in Regular Session at the Carlton County Transportation Building.

Chairperson Brenner called the meeting to order at 8:30 a.m. Members present: Bodie, Brenner, Peterson, Proulx, and Zmyslony. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to approve the Agenda as amended.

Employee Service Awards were presented as follows:

10 years	Michael Wester	Transportation Department
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Mel Heinrich from Convention of States addressed the board.

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes to approve refilling a Financial Eligibility Specialist in the Public Health and Human Services Department.

Motion by Zmyslony, seconded by Brenner, and carried by all yea votes to approve hiring a temporary 1.0 FTE Financial Eligibility Specialist in the Public Health and Human Services Department through December 31, 2024.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to approve refilling a Social Worker in the Public Health and Human Services Department.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to adopt the following resolution (23-072):

WHEREAS, the Carlton County Board of Commissioners did previously take action to award the bid for the Hauling of Solid Waste from the Carlton County Transfer Station to SKB Environmental (for the period May 9, 2021, through December 31, 2024) (County Board Resolution No. 19-028, March 12, 2021); and

WHEREAS, SKB Environmental has agreed to terminate the hauling contract without penalty effective September 30, 2023.

WHEREAS, it has become in the best interest of Carlton County to terminate said contract with SKB Environmental in order to secure hauling of solid waste through December 31, 2027.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby authorize and approve of the termination of the contract with SKB Environmental for the Hauling of Solid Waste from the Carlton County Transfer Station, effective September 30, 2023.

Motion by Proulx, seconded by Zmyslony, and carried by all yea votes to adopt the following resolution (23-073):

WHEREAS, the Carlton County Zoning and Environmental Services Office did seek proposals for the Operation of the Carlton County Transfer Station and the Hauling of Waste from the Carlton County Transfer Station; and

WHEREAS, said proposals were duly evaluated by the Carlton County Zoning Administrator's Office and this Board has, with the County Zoning Administrator, determined the best proposal of said project for which proposals were invited and submitted; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Carlton County, Minnesota, in regular session duly convened, that they hereby approve the award of the contract on the above project allowed by Minnesota Statute 400.04 to the following:

Carlson Timber Products, Inc. (Amounts on file in Zoning Office)

BE IT FURTHER RESOLVED that the Chairperson of the County Board, the County Auditor/Treasurer, Zoning Administrator, and the County Attorney, on behalf of the County of Carlton, are hereby authorized to approve the Contractor's Performance Bonds or Line of Credit and to execute the bonds and contracts with the Contractor for the above listed project.

Motion by Zmyslony, seconded by Proulx, and carried by all yea votes to approve refilling a part-time Zoning Clerk in the Zoning and Environmental Services Department.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to approve refilling a Transfer Station Operator in the Zoning and Environmental Services Department.

Motion by Zmyslony, seconded by Proulx, and carried by all yea votes to accept the Planning Commission's recommendation and approve the following rezoning request:

No. 523002, Seth and Noelle Nielsen to rezone the properties described as the Southwest 1/4 of the Northwest 1/4 (PIN 81-030-3350) in Section 17, Township 48 North, Range 17 West, in Twin Lakes Township from the A-1 Agriculture/Forest Management Zoning District to the A-2 Agriculture/Rural Residential Zoning District. The property has addresses 1776 and 1778 County Road 5, Carlton, MN 55718.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to accept the recommendation of the Carlton County Planning Commission and approve the following Conditional Use Permit (CUP) with conditions and findings of fact as on file in the Zoning Office:

No. 423003, Tom Kraemer, Inc. to operate a shipping container sales and rental business in the C-2 Highway Commercial Zoning District. The proposal includes outside storage of containers and construction of a new shop for truck and trailer storage and maintenance. The property is described as Part of the East ½ of the Southeast ¼ of Section 9, Township 48 North, Range 17 West in Twin Lakes Township. The property address is 1689 County Road 61 (PIN 81-030-1880 and 1884).

Motion by Zmyslony, seconded by Peterson, and carried by all yea votes to accept the recommendation of the Carlton County Planning Commission and approve the following Interim Use Permit (IUP) with conditions and findings of fact as on file in the Zoning Office:

No. 423004, Kevin Halverson to operate a home-based business, a coffee roastery, in the A-2 Agriculture/Rural Residential Zoning District. The property is described as part of the Southeast 1/4 of the Southeast 1/4 of Section 30, Township 48 North, Range 17 West in Twin Lakes Township. The property address is 2277 County Road 5 (PIN 81-064-5705).

County Land Commissioner provided information on a driveway easement running over the easterly 33.0 feet of the SW1/4 of SW1/4 and NW1/4 of SW1/4, Section 3, Township 49 North, Range 18 West, Fourth Principal Meridian, Carlton County, Minnesota.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to adopt the following resolution (23-074):

BE IT RESOLVED that Carlton County will act as the legal sponsor for applications for funding to the State of Minnesota, Department of Natural Resources, for maintenance of various recreational trails including the Saginaw/Lumberjack, Turkey Time Trail, Fond du Lac State Forest, Soo Line Trail, and Soo Pits to be undertaken by various Off-Highway Vehicles (OHV) clubs including Twig ATV Club, CC Riders ATV Club, and the Evergreen PAC Club at no cost to the County until September 30, 2028 by the Carlton County Board of Commissioners.

BE IT FURTHER RESOLVED that upon approval of its application by the State, Carlton County may enter into an agreement with the State of Minnesota for the above referenced project(s) at that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED that the County Board Chairman and the County Auditor are hereby authorized to execute such an agreement with the Department of Natural Resources until further notice.

BE IT FURTHER RESOLVED that the County Auditor is hereby authorized to serve as the fiscal agent for the above referenced project(s) until further notice.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to approve refilling a Highway Maintenance Worker III (HMW III) in the Transportation Department.

Motion by Zmyslony, seconded by Peterson, and carried by all yea votes to adopt the following resolution (23-075):

WHEREAS, Carlton County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund related to Bridge No.09151; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$90,339.68 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Carlton County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The County Engineer and the County Auditor are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to approve the hiring process for three correctional officers to start in January of 2024.

County Emergency Management Director provided an update on the County Road 11 fire.

Motion by Proulx, seconded by Zmyslony, and carried by all yea votes to approve refilling an Assistant/Senior Assistant County Attorney in the in the County Attorney's Department.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to approve refilling the Zoning and Environmental Services (ZES) Administrator.

Motion by Proulx, seconded by Bodie, and carried by all yea votes, except Peterson who voted nay, to approve filling a new Human Resources Assistant in the Human Resources Department at Non-Bargaining Grade 130.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to approve the IT Analyst and Engineer payroll grade change from Teamsters Grade 170 to 180 effective July 3, 2023.

Motion by Proulx, seconded by Zmyslony, and carried by all yea votes to approve the County Assessor payroll grade change from Non-Bargaining Grade 210 to 220 effective September 12, 2023.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to accept the expenditure listing for July 2023 as follows:

Fund 1	Revenue	2,979,565.24
Fund 10	Road and Bridge	1,760,351.00
Fund 11	Public Health & Human Services	1,790,184.46
Fund 27	Cap Projects - Justice Center	5,085,775.61
Fund 32	2016 Refi 2010A/B CSC CIP	60,900.00
Fund 33	2020 GO Imp Barnum Garage	93,950.00
Fund 35	2021 GO Jail/Justice Center	134,650.00
Fund 36	2022 GO Jail/Justice Center	597,675.00
Fund 71	Motor Vehicle	361,502.59
Fund 73	State Fund	12,721.20
Fund 74	Forfeited Tax	20,557.09
Fund 75	Economic Development (IRRRB)	9,953.68
Fund 77	HS Agency Fund LCTS	8,750.00
Fund 78	Schools	118,778.35
Fund 79	Towns and Cities	8,525,617.26
Total		\$21,560,931.48

County Coordinator provided information on the housing group and potential federal and state funding opportunities.

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes that this meeting be adjourned.

Attest: \_\_\_\_\_  
 Kevin DeVriendt  
 County Auditor/Treasurer

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 Dick Brenner  
 County Board Chairperson